



**Governing Board Meeting Minutes for:
Wednesday, August 24th, 2011
Wellness Room**

Board Members Present: Barbara J., Brandon W., Kevin Miller, Joshua Raines, Bryan Gieszler and Ryan Frazier (by phone)

Absent: Joni Powe, Quanda Singleton

Others Present: Michelle Priola, Jessica Berry (parent), Kelle Bongard, Becky Jobes, Ryan Marks, Jacqui Carter, Ricky Dearagon, Rick Boos, Kelli Gieszler, Terry Croy Lewis

- I. Call to order at 5:45pm by BW.
- II. Approve Agenda- BJ moved to approve the agenda with changes (Colorguard as a school sponsored group) Motion, JR Seconded, motioned passed unanimously.
- III. Approve meeting minutes of May 18, 2011 and June 15, 2011 - KM moved to approve both the meeting minutes for May 18th and June 15th. JR Seconded. Motion passed unanimously.
- IV. Public Comment - None at this time
- V. Student Showcase – Mr. Ryan Marks (MS Science Teacher), his tradition of picture taking of students wearing science equipment – lab coats. Mr. Marks expressed appreciation of the additional curriculum given to the science department this year.
- VI. Executive Director Report – Terry - See attached. In the future, TCL would like to expand and continue working with ESR and would like to see ESR at the high school as well. More discussion on the high school later in the board meeting.
- VII. Director of Communications Report – See attached. Brandon suggested a marketing plan and goals for the year to be added to the Strategic Planning meeting coming up. The Board would also like to hear about committee updates during Strategic Planning as well.
- VIII. Financial Report
 - a. June 2010 Financials – See attached for Year to Date. Rick Boos explained that end of year financials and the accounting audit was completed this week. Only issue is the \$145,000 missing from last year's budget due to missing students in HPA count in 2010-2011 school years. Fiscal year ended June 30th, 2011. No surprises regarding per pupil revenue (PPR) in the 2011-2012 funding. Building corporation budget at \$680,000; garden, soccer field, mobile lab, laptops for the library, etc.
- IX. New Business & Action Item Update
 - a. Approval Items:
 - i. Anti-Bullying Policy – Kelle Bongard described the Anti-Bullying Policy. BJ moved to approve the Anti-Bully Policy which is attached. KM seconded. Motion passed unanimously.
 - ii. Wellness Policy (K-8 and preschool) – KM moved to approve the K-8 and preschool wellness policies, BJ seconded, motion passed unanimously.
 - iii. Preschool Enrollment Policy – Discussion focused on should we continue with the lottery and sibling preference and should we add information about delinquency of payment and loss of FT kindy slot in following year if not paid by 1st lottery and must be paid by June 1st – at the discretion of preschool director and ED. JR moved to approve the preschool enrollment policy (attached). KM seconded. Motion passed unanimously.
 - iv. Financial Policy revision – see attached. BJ moved to revise the financial policies to include a provision that allows the Board President and Board Vice-President (who are approved to sign checks) to provide an approval for checks over \$5,000 via email or fax. JR seconded. Motion passed unanimously.

- v. Parent / Staff Interaction Policy – Postponed until September.
- vi. Bulletin Boards and mobile lab (which may be paid back by a grant) – BW moved to recommend to the Building Corporation that additional bulletin boards and mobile lab (new laptops) be paid for with the remaining funds from the construction budget. BJ seconded, motion passed unanimously.
- vii. Colorguard – Discussion: Should HPA become an official sponsor of the Colorguard? Currently, 14 participants are returning HPA students and 8 new HPA students are interested. JR moved to have the Colorguard become an official HPA team. KM seconded, motion passed unanimously.

b. Discussion Items:

- i. Kids Total Health Proposal – Cathy, SOAR, created this program and partnered with professional trainers. This organization works with schools regarding health, wellness, exercise. TCL discussed the possibility of summer school activity programs to keep students active and healthy throughout the year and/or the summer. Will revisit in September.
- ii. AYP Letters – Ryan Marks (Accountability Chair and GT Coordinator) and Terry Croy Lewis: Adequate Yearly Progress, tracking how students are performing (No Child Left Behind Act). In 2010, HPA did not get AYP in elementary reading (3rd-5th), but AYP was made in Middle School. For the second year in a row, in 2011 HPA again has not made AYP in reading in elementary (3rd-5th), but made AYP in middle school. However, there is a miscoding issue in PowerSchool (student information system). HPA is appealing its AYP status. The parent letter that is required to be sent to parents will need to be mailed before the appeal is complete. HPA's School Performance Framework shows improvement (attached) and CSI stated that HPA has shown the highest academic and population growth in the district. Accountability Committee will be revising the present UIP and establishing goals for the school year.
- iii. School Performance Framework – see ii/mentioned above
- iv. 2011/12 Governing Board Strategic Plan – GB will meet to discuss this year's strategic plan. Sporting News Grill strategic planning meeting TBD, possibly a Tuesday/Thursday evening before September 28th (Board Meeting). Also, Ricky DeAragon is interested in joining the governing board.

X. Committee Reports

- a. Curriculum & Accountability – none at this time
- b. Marketing & Public Relations – none at this time
- c. Facilities – none at this time
- d. Finance and Accounting – none at this time
- e. Strategic Planning & Governance – none at this time
- f. Legislative Issues – none at this time

XI. Executive Session: none at this time

XII. Action Items

- a. Suggestion to schedule work session to discuss high school proposal.
- b. Next board meeting – September 28th.

XIII. Adjourn Meeting at 8:43 – BW moved to adjourn the meeting. KM seconded, motion passed unanimously.