



**Governing Board Meeting Minutes for:
Wednesday, June 15th, 2011
Wellness Room
5:30 p.m. – 7:30 p.m.**

GB Present: Brandon Wyszynski, Joni Johnson Powe, Kevin Miller, Bryan Gieszler, Josh Raines, Ryan Frazier

GB Absent: Barbara Johnson, Quanda Singleton

Others present: Terry Croy Lewis, Kelle Bongard, Jacqui Carter

- I. Call to order: BW called the meeting to order at 5:40 p.m.
- II. Approve agenda: RF made a motion to approve the agenda. BW seconded the motion. Motion passed unanimously.
- III. Approve meeting minutes of May 18th, 2011: BW motioned to approve the April minutes with changes - time the meeting was adjourned and approval of the Boos Financial Services Contract. JJP seconded. Motion passed unanimously.
- IV. Public Comment: None at this time.
- V. Student showcase: None at this time.
- VI. Executive Director Report: discussed in the end-of-year accomplishments.
- VII. Director of Communications Report: See attached.
- VIII. Financial Report:
 - a. May Financials - TCL reported on May financials and stated that the annual audit would take place in August and had been scheduled.
 - b. 2011-2012 budget – TCL stated that she and Rick Boos would be revising the budget in July or August, and will present the revised recommended budget to the governing board.
- IX. New Business & Action Item Update
 - a. Discussion Items:
 - i. Unified Improvement Plan – TCL reviewed the UIP. See attached. Discussed the possibility of developing a monthly dashboard next year to be used for board meetings.
 - ii. Parental Grievance Policy – TCL will send out a proposed policy before school begins in August.
 - iii. PTO Payout – TCL stated that the PTO payout this year was over budget by \$9,000 and this benefit will be eliminated for the 11-12 school year as a cost-saving measure.
 - iv. High School Application – TCL stated that we need to review Spring MAPs data and CSAP results in August to determine if we should submit the high school application.
 - v. Governing Board Retreat – GB decided to plan on an extended board meeting in August instead of a separate retreat. The August board meeting will be on August 24th.
 - vi. Standards Based Education – TCL stated that the staff has participated in recent training on the new state standards and will be receiving more training in August. The expectation will be that all teachers focus on the state standards and will be required to prioritize the standards over the summer.
 - vii. Empowering Education – TCL explained that the HPA middle school will be partnering with EE next year. See attachments for more information.

b. Approval Items:

i. Performance Pay for 2010-2011: BW motioned to approve the Performance Pay allocations for staff for the 2010-2011 school year. JR seconded. Motion passed unanimously.

X. Executive Session: At 6:30 p.m., KM made a motion to go into executive session to discuss personnel matters. JR seconded. TCL was invited to join. Motion passed unanimously.

XI. General session reconvened at 7:23 pm.

XII. Approval:

a. ED Performance Pay: BW motioned to approve TCL's performance pay for the 2010-2011 school year with half of the performance pay being paid out of the school's general fund and half paid by the High Point Education and Community Foundation with a total of \$5,000. JR seconded. Motion passed unanimously.

b. ED Employment Offer for 2011-2012 school year: KM motioned to present an employment offer to TCL for the 2011-2012 school year. BG seconded the motion. Motion passed unanimously.

XIII. Committee Reports

a. Curriculum & Accountability: none at this time

b. Marketing & Public Relations: discussed above in Director of Communications report. See attached.

c. Facilities: None at this time

d. Finance and Accounting: discussed above by RB and TCL

e. Strategic Planning & Governance: none at this time

f. Legislative Issues: none at this time

XIV. Discussion:

a. New or revised policies to review and approve in July or August:

i. Anti-bullying Policy

ii. Parental Grievance Policy

iii. Wellness Policy

iv. Preschool Enrollment Policy

v. Financial Policy

XV. Adjourn – JJP motioned to adjourn the meeting at 8:00 pm. JR seconded the motion. Motion passed unanimously.