



**Governing Board Meeting Minutes for:
Wednesday, October 17, 2012
Conference Room
5:30PM—8:00PM**

GB Present: Barbara Hill Johnson, Ryan Frazier, Quanda Singleton, Kevin Miller

GB Absent: Cory Restad, Ricky de Aragon, Josh Raines

Others present: Terry Croy Lewis, Kelle Bongard, Becky Jobes, Nick Stachokus, Jason Coleman and Bryan Brown.

- I. Call to order – BHJ called the meeting to order at 5:46PM.
- II. Approve Agenda—Motion to amend agenda to include an approval item for the audit and to remove the technology policy.
 - a. QS moved to add the approval item for the audit and to remove the technology policy, KM seconded, motion passed unanimously.
 - b. Motion to approve agenda with new approval item and removal of item. QS moved to approve, KM seconded, motion passed unanimously.
- III. Approve GB Meeting minutes from August 22nd and October 6th, as amended—RF moved to approve minutes as amended, QS seconded, motion passed unanimously.
 - a. Noted that the September GB meeting was cancelled. There was no meeting.
- IV. Public Comment—None at this time.
- V. Executive Director Report—See attached.
 - a. Carpool concern with walking and riding bikes to corner – Bikers need to walk their bikes from 64th to 67th and vice versa.
- VI. Director of Communications Report—See attached.
- VII. Financial Report—See attached.
 - a. August & September 2012 Financials
 - i. Very rough draft. TCL is meeting with Rick Boos on 10/18/12.
 - b. Audit Update – See Approval Items.
- VIII. Discussion Items
 - a. Hope Valley Church – Bryan Brown and Jason Coleman
 - i. Discuss the lease being up at the end of the current year (December).
 - ii. Board recommended continuing with the current rental plan for facility usage. Revisit at this time (October) next year. Check in at April meeting. We can add to approval items for the November board meeting.
 - b. Learning Support Team (LST) Presentation – Nick Stachokus
 - i. Presentation about what HPA is doing to address the needs of our students
 - ii. HPA focuses on using data (including standards) to drive our instruction.

- iii. To determine needs we use:
 - 1. Grade level meetings
 - 2. Data Teams
 - 3. LST meeting
 - 4. Leadership Team Meetings
 - iv. Goal is to increase the amount of quality teacher time using the enrichment schedule, and intervention blocks during math and reading blocks.
 - 1. Intervention blocks include 4-5 teachers in each "low" reading class for 30 minutes each day.
 - 2. Reading Plus is widely used
 - 3. Two people are in each low reading and math class for the entire period
 - 4. Increased time spent on each subject as well.
 - v. Next steps:
 - 1. Math needs to be more of a focus
 - 2. Possible blended learning grant
 - 3. BHJ mentioned possible fundraisers
 - 4. TCL will report back to the board after meeting with Rick and looking over the financials
 - c. School Performance Framework – Terry
 - i. HPA went to CSI to discuss potential for a Request to Reconsider.
 - ii. Originally, CSI supported HPA but after running our data through another framework (CARS), CSI changed their position on our Request to Reconsider. After some considerations and discussions, CSI changed their stance and supported us in submitting the Request to Reconsider.
 - iii. It was submitted to CDE on October 15. We will receive results sometime in mid-December.
 - d. Board Position/Ricky de Aragon, Secretary – Barbara
 - i. RF moved to appoint Ricky de Aragon to the position of secretary for the governing board, QS seconded, motion passed unanimously.
 - e. Parking Lot – Terry
 - i. Parking lot construction can start on October 29th.
 - ii. Decision was made to ask Gardner to look into bids and seek his expertise.
 - iii. Need to have an agreement put together that HPA will only use the overflow parking area for true overflow parking.
 - f. Tuition Reimbursement – Quanda
 - i. QS sent sample ideas to TCL
 - ii. Should we focus on a specific type of higher education plan?
 - iii. Ideas should be sent to Quanda so that the structure can be put in place
 - iv. The idea is that the tuition reimbursement is for current staff who are interested in moving to administration
 - v. Put this on agenda again for next board meeting – November meeting.

IX. Approval Items

- a. Approval of check registers and credit card statements – Terry
 - i. KM motioned to approve that the treasurer will approve all monthly check registers and credit card statements prior to posting online. RF seconded. Motioned passed unanimously.
- b. 2011-2012 Audit Report – Terry
 - i. RF moved to approve the 2011-2012 Audit Report. KM seconded. Motioned passed unanimously.
- c. Guiding Principles – Terry
 - i. KM moved to motion to approve the update made to the guiding principles. RF seconded. Motioned passed unanimously.

X. Committee Reports

- i. Curriculum & Accountability – Terry/Barbara—none at this time
- ii. Wellness – Barbara/Quanda—none at this time
- iii. Technology – Barbara—none at this time
- iv. Marketing & Public Relations – Ricky—none at this time
- v. Facilities – Kevin—none at this time
- vi. Finance and Accounting – Josh—none at this time
- vii. Strategic Planning and Governance – none at this time
- viii. High School Planning – Terry—none at this time
- ix. Legislative issues—Josh—none at this time

XI. Action Items

- XII. Adjourned meeting at 7:30 pm. KM moved to adjourn meeting. RF seconded. Motion passed unanimously.