



Governing Board Retreat Minutes
Saturday, Oct. 6th, 2012
8:00 am to 12:00 pm
Location: HPA Conference Room

Attendees: Barbara Hill Johnson, Ryan Frazier, Ricky deAragon, Kevin Miller, Quanda Singleton, Terry Croy Lewis, Kelle Bongard

1. **Board Evaluation** – The board members went through a board evaluation together and discussed board member recruitment.
2. **School Performance Framework update** – There were numerous TCAP booklets that CSI coded incorrectly in the Spring which resulted in a “no score” for many students. This issue was corrected recently and the new scores were included in our SPF. Unfortunately after recalculating our SPF, HPA was downgraded from a Performance rating to an Improvement rating. However, HPA is asking CSI to file a Request to Reconsider to CDE on its behalf in order to change its rating. Therefore, Terry Croy Lewis, Ryan Marks, Nick Stachokus and Michele Garver will be attending CSI’s Performance Management committee meeting on Tuesday (Oct. 9th) to discuss this with CSI staff and board members. Complete package due to CSI on Friday, Oct. 12th.
- a. **Enrollment update:** On October 1st (Count Date), HPA was three students short of its projected enrollment. Half day kindergarten and 6th grade classes are the smallest classes, and 1st, 2nd, 4th, 5th grades have the highest enrollment.
3. **School goals** – Reviewed school goals. No changes made.
4. **Guiding Principles** – Suggested changes include:
 - i. Delete #4
 - ii. Change #5 to say something about mastery of state standards
 - iii. Change #7 to say social development, not character education
 - iv. Change #8 to not say “language” since we only teach Spanish.
 - v. Switch #1 with #2 as areas of importance
5. **Benefits** – discussed possible changes to benefits, particularly in terms of different classifications of employees. Quanda will help administrators in reviewing the options.
6. **Tuition Reimbursement Policy** – the board and administration with review different policies and discuss with the board.
7. **Succession Planning** – Board will discuss the leadership traits they think are important for the next Executive Director.
8. **Board Member Recruitment** – Discussed bringing on a board member with legal experience.
9. **Principal Evaluation** – Board will complete a mid-year evaluation.
10. **Quarterly Staff Survey** – Discussed the results of the staff survey completed on Oct. 5th and administrative goals for second quarter.