



**Governing Board Meeting Minutes for:
Wednesday, August 22nd 2012
Wellness Classroom
5:30PM—8:15PM**

GB Present: Cory Restad, Ryan Frazier, Joshua Raines, Ricky d'Aragon, Kevin Miller

GB Absent: Quanda Singleton, Barbara Hill Johnson

Others present: Terry Croy Lewis, Becky Jobes, Rick Boos, Annette Sloan, Cathy Schmelter, Stacey May, Tamara Wieder, Ryan Marks, Steve McDonald

- I. Call to order – RF called the meeting to order at 5:47pm.
- II. Approve Agenda—Motion to amend agenda to include an approval item for parking.
 - a. JR moved to add the approval item for parking, KM seconded, motion passed unanimously.
 - b. Motion to approve agenda with new approval item. RdA moved to approve, JR seconded, motion passed unanimously.
- III. Approve GB Meeting minutes from June 20th—RdA moved to approve, JR seconded, motion passed unanimously.
- IV. Public Comment—None at this time.
- V. Executive Director Report—See attached.
- VI. Director of Communications Report—See attached.
- VII. Financial Report—See attached. Rick Boos and TCL discussed the funding for the upcoming school-year, including the flat Per Pupil Revenue allocation. In addition, the budget for FY2012-2013 was presented with refined ideas for new revenue generating programs.
 - a. Approval items.
 - i. Motion to approve Cutler and Associates as the auditor for the AY12-13 school year. RdA moved to approve, JR seconded, motion passed unanimously.
 - ii. Motion to approve the budget resolution. KM moved to approve, JR seconded, motion passed unanimously.
 - iii. Motion to approve 30% increase in the contingency for parking. RdA moved to approve, KM seconded, motion passed unanimously.
- VIII. Discussion Items
 - a. Project You Update – Cathy Schmelter, Stacey May, Annette Sloan, and Tamara Wieder spoke about the success of the Project You group that met over the summer and discussed their goals for continuing and changing the program in the future.

- b. TCAP results – Ryan Marks presented the 2012 TCAP results.
 - c. Guiding Principles—RF spoke about reviewing the school’s Guiding Principles. The board will review the Guiding Principles during a board retreat in Sept or Oct.
 - d. HPA 12/13 goals – TCL spoke about the goal setting process for the upcoming school year. Administration has established school-wide goals and teams are setting goal that are complimentary and in alignment with the school goals.
 - e. HPA 12/13 org chart – TCL presented the two new organizational charts; one for academics and one for operations.
 - f. Recruiting for a new governing board member – RF spoke about the possibility of recruiting a new GB member.
 - g. Facilities/Parking – Parking update was provided. Discussed the possibility of adding an entry into the temporary parking lot for overflow parking. Also, we are hopeful that the parking lot will completed in October.
 - i. Motion to approve a 30% contingency fund for the parking lot. KM moved to approve, JR seconded the motion, motion passed unanimously.
- IX. Executive Session—At 7:45PM KM moved to go into Executive Session per CS 24-6-402 (4)(f) [Personnel matters], CR seconded, motion passed unanimously. TCL was invited into Executive Session
- X. New Business & Action Items
- a. Benefits for Administration for the 2012-2013 school year – KM motioned to approve the benefit package for administrators. JR seconded. Motion passed unanimously.
- XI. Committee Reports
- i. Curriculum & Accountability – Terry/Barbara—none at this time
 - ii. Wellness – Barbara/Quanda—none at this time
 - iii. Technology – Barbara—none at this time
 - iv. Marketing & Public Relations – Ricky—none at this time
 - v. Facilities – Kevin—none at this time
 - vi. Finance and Accounting – Josh—none at this time
 - vii. Strategic Planning and Governance – need to schedule a strategic planning session
 - viii. High School Planning – Terry—none at this time
 - ix. Legislative issues—Josh—extra revenue discovered at the state level may end up trickling down into education funding.
- XII. Action Items
- a. Board will approve RdA as Secretary of the GB at the next board meeting.

b. Board retreat will be scheduled for September or October.

XIII. Adjourned meeting at 8:15 pm. JR moved to adjourn meeting. KM seconded. Motion passed unanimously.