



**Governing Board Meeting Minutes for:
Wednesday, May 15, 2013
Wellness Room
5:30PM—8:00PM**

GB Present: Kevin Miller, Quanda Singleton, Ricky DeAragon, Josh Raines, Ryan Frazier, Barbara Hill Johnson

GB Absent: Cory Restad,

Others Present: Terry Croy Lewis, Kelle Bongard, Becky Jobes, Kendra Padgett, Michelle Axlerod, Annette Sloan, Keri Melmed

- I. Call to order – RF called to order at 5:51 PM.
- II. Approve Agenda— Change time of Admin Reports to 7:00. QS motioned to approve. KM seconded. Passed unanimously.
- III. Approve GB Meeting minutes from April 24, 2013 – QS motioned to approved. KM seconded. Passed unanimously.
- IV. Student Showcase – 1st Grade President's Play (Ms. Sampogna) - Dismissed to gym to watch @ 6:00.
- V. Revolution Foods Presentation (Neil Neufeld/Pat Donovan)
 - a. Pat Donovan gave presentation about how Rev Foods can continue to help HPA and be a part of our future.
 - b. Acknowledges HPA as one of their top priorities due to us being a founding school for the organization in Colorado.
 - c. Initiatives for 2013-2014
 - i. Quality Improvement and Participation
 1. Cooking Onsite – Oven and Steam Table
 2. Virtual Menu/Nutrition Display
 3. Nutrition Training for Staff
 4. Trays and New Packaging to Increase Sustainability and Improve Appeal
 5. Salad Bar – 5 Different Versions
 6. New Menu Options
 - ii. Financial Sustainability – Minimizing High Point Subsidy and Improving Predictability
 1. Order/Waste Management
 2. Server Efficiency
 3. Reimbursement Rate Increase vs. Revolution Foods Price Increase
 4. Use of DoD Fruits and Vegetables (approx. \$15,000 in credits available)
- VI. Administration Reports – See Attached
 - a. ED Report
 - b. MS/Elem. Reports
 - c. Director of Communication Report

VII. Financial Report—See attached.

- a. April Financials
 - i. Kendra reports no significant changes or additions.
 - ii. Budgeted a \$67,000 short fall at beginning of school year, still looking to be in line with that at this point in the year.
- b. 2013/2014 Budget
 - i. Revenue changes from 2012/2013
 - 1. Received \$517,000 building fund balance. Not shown in April financials but will in the end of year
 - 2. Projected 2.9% increase PPR and adding new students to fill the last 8th grade classroom
 - 3. Title 1 and Title 3 projected decrease
 - ii. Expenditures
 - 1. Staff salaries
 - a. When compared to SOAR schools, our salary schedule is really low.
 - b. Budgeted a 2% increase for 2013-2014 SY, but lowered performance pay
 - c. Had shifting of positions/new positions added
 - 2. Benefits
 - a. Still waiting to hear what kind of cost increase we will have for benefits. Estimated a 12% increase.
 - b. PERA is going up .9% to be around 17.9% on average
 - 3. Summary
 - a. Looking at a \$168,000 deficit for 2013/2014 next year.

VIII. Discussion Items

- a. Food Program for the 2013/2014 School Year –
 - i. The subsidy is looking to be around \$67,000 from the general fund to pay for staffing costs, etc.
 - ii. Rev Foods believes that HPA has more staffing than necessary, claim they could provide the staffing at a lower cost. \$15,000 less approximately. Not sure the trade-off is worth it.
 - iii. Rev Foods has been improving their services each year (spice bar, salad bar, family style serving)
 - iv. Idea to negotiate the cost of each meal from Rev Foods. Kendra will check to see how much the cost would need to be to offset the overhead cost.
 - v. Discussion about supper – is this something that HPA wants to take on? SOAR Oakland has it as part of their after school program, so it is outsourced.

b. School Codes

- i. CSI has given HPA the opportunity to apply for a separate school code (elementary/middle). There are advantages and disadvantages to doing this. The admin team is not in support of doing this at this time.

IX. Approval Items

- a. 2013/2014 Budget - KM motioned. QS seconded. Passed unanimously.
- b. Using \$168,000 from Fund Budget – QS motioned. BJ seconded. Passed unanimously.
- c. John Cutler & Associates for Audit – JR motioned. QS seconded. Passed unanimously.

X. Executive Session— CRS 24-6-402(4)(f)(I&II) – RF motioned to go into executive session. QS seconded. Moved into executive session at 8:30 PM. TCL, KB, BJ and K. Melmed were invited to attend. KM motioned to move back to regular session. QS seconded. Moved back to regular session at 8:40.

- a. Personnel matters

XI. Committee Reports:

- i. Curriculum & Accountability – Terry/Barbara—
 - a. Keri spoke about the work the elementary and middle school teams have been working on in regards to our math scope and sequence, K-8. Each team walked away knowing what their students needed to know prior to leaving their current grade. Next step is working on the assessment piece of the project.
- ii. Wellness – Barbara/Quanda—none at this time
- iii. Technology – Kevin—none at this time
- iv. Marketing & Public Relations – Ricky—none at this time
- v. Facilities – Kevin—none at this time
- vi. Finance and Accounting – Josh—none at this time
- vii. Strategic Planning and Governance – Ryan—none at this time
- viii. High School Planning – Terry—none at this time
- ix. Legislative issues—Josh—none at this time

XII. Adjourned meeting at 8:56. BJ motioned. QS seconded. Passed unanimously.