

**Governing Board Meeting Minutes for:
Wednesday August 21st, 2013
Wellness Room
5:30 pm**

GB Present: Barbara Hill Johnson, Rickey DeAragon, Ryan Frazier, Kevin Miller

GB Absent: Quanda Singleton, Cory Restad

Others Present: Terry Croy Lewis, Keri Melmed, Kelle Bongard, Becky Jobes, Kendra Padgett, Rick Boos, Jill Fitz, Ryan Marks, Danielle Felder

- I. Call meeting to order – Ryan Frazier called the meeting to order at 5:50 pm.
- II. Approve Agenda – Ricky moved to approve an amended agenda by moving the finance discussion earlier in the meeting, Kevin seconded. Motion passed unanimously.
- III. Approve Minutes – Ryan moved to approve the July 22nd, 2013 minutes, Kevin seconded. Motion passed unanimously.
- IV. Discussion:
 - a. Boos Financial Services for the 13/14 school year – Rick Boos
 - i. Contract is \$ 90,000 annual effective September 1st. Monthly payment is \$7.500.
 - ii. Contract includes accounts payable, CFO, bookkeeping, all of which is outlined in the proposal. Kendra will be the main point of contact, but all agreed that Rick would attend quarterly board meetings or any other board meeting that required his attendance.
 - b. 2013 TCAP results-Ryan Marks
 - i. Data only looked at achievement
 - ii. Discussed HPA’s specific math goals for last year, this year and an analysis of which grades were more successful and why.
 - iii. Ryan Marks is an Education Pioneer Fellow during this school year. Therefore he will be presenting his research throughout the year on HPA ranging from academic achievement and growth to attendance and tardies.
 - c. Introduction/Board Recruiting – Ryan Frazier
 - i. Danielle Felder is interested in joining the board. Danielle provided her background and explained that she is currently a practicing attorney focusing on employment law.
- V. ED Report – Terry – see attached report
 - a. Enrollment- Still have open positions
 - a.) 48 students behind goal enrollment
 - b.) Might need to recruit help for Liz part-time
 - c.) Concerns
 - i. RF asked what our plan is if we do not meet enrollment numbers.
 - ii. Asked that at the September Board Meeting that we have an action plan based on what our enrollment numbers are.
 - b. Staffing: Cecilia Orfila (librarian) and Ashlee Fritz (preschool) have left High Point Academy. Open staff positions- Math, Intervention, Preschool Teacher, Part-time After School PACK
 - i. 6 people were not offered a position for this year or were terminated-7.8%
 - ii. Total attrition-29%
 - c. Facility Needs - Terry
 - i. Added more concrete to sidewalks, crosswalks need to be painted, new shed
- VII. Finances: Kendra
 - a.) Accounting is having an audit the week of 8/19-8/23
 - b.) Waiting for CSI to let us know about ECEA/IDEA Funding
- VIII. Approvals:
 - i. Boos Financial Services contract for the 13/14 school year – Ricky moved to approve Boos Financial Services contract for the 13/14 school year, Barbara seconded. Passed unanimously.
 - ii. Burtin & Associates proposal for the 13/14 school year. Barbara moved to accept the Burtin and Associates proposal for the 13/14 school year (contract will be presented at later date), Kevin seconded, motion passed unanimously.

- i. Board Terms: Barbara moved to approve the following governing board terms, Kevin seconded.
Passed unanimously.

Kevin Miller – term expires 6/16
Ryan Frazier – term expires 6/15
Barbara Johnson – term expires 6/16
Cory Restad – term expires 6/15
Quanda Singleton – term expires 6/14
Ricky de Aragon – term expires 6/14

- ii. Board Positions – Kevin moved to approve the following board positions for the 13/14 school year.
Ryan seconded, passed unanimously.

President-Ryan Frazier
Vice President-Barbara Johnson
Treasurer-Ricky de Aragon
Secretary-Kevin Miller

IX. Adjourn Meeting-Barbara

- a. Barbara motioned to adjourn at 8:05PM. Kevin seconded. Passed unanimously.