



**Governing Board Meeting Minutes for:
Wednesday, April 24, 2013
Wellness Room
4:00PM—7:00PM**

GB Present: Josh Raines, Cory Restad, Ryan Frazier, Barbara Hill Johnson,

GB Absent: Kevin Miller, Ricky DeAragon, Quanda Singleton

Others Present: Terry Croy Lewis, Keri Melmed, Kelle Bongard, Becky Jobes, Kendra Padgett, Annette Sloan, Ryan Marks, David Houts, Leah Kuhlman, Brendan Lang, Emily Weller

- I. Call to order – BHJ called the meeting to order at 4:17pm.
- II. Approve Agenda—CR motioned to approve. RF seconded. Motion passed unanimously.
- III. Approve GB Meeting minutes from March 20, 2013– RF motioned to approve. CR seconded. Motion passed unanimously.
- IV. Administration Reports—See attached.
 - a. Executive Director Report—See attached.
 - b. Middle School Report – See attached.
 - c. Elementary School Report – See attached.
 - d. Director of Communications Report—See attached.
- V. Financial Report—See attached.
 - a. March 2013 Financials – Terry/Kendra
 - i. See Attached. Expenses have been pretty much in line year-to-date, particularly in relation to salaries and benefits. The total shortfall for the year is going to be less than originally projected and should continue to decline as the school year wraps up.
 1. Food service budget—there have been fluctuations with the food service budget and we are trying to project the remainder of the year in order to plan accordingly.
 2. Copy costs—exceeding projections on these costs.
 3. Grants—we are trying to get our money for some of our grants and are still looking at hearing about some grants that we are hoping to receive for next year.
 4. PACK—as a new program, PACK salaries and participation has caused our budget to fluctuate so we have made a more conservative budget for it related to what has happened this year in terms of staffing and other PACK expenses.
 - b. Projected AY13-14 budget
 - i. Terry and Boos have been working on budget. The revenue increase should be somewhere around 2.5% for next year but other revenue's should remain the same. Some of the revenue increase may go to increases for staff salaries and wages. We're unsure of how much benefits will increase and won't know for a few months.

VI. Discussion Items

- a. Family/Staff Satisfaction Survey Results—Ryan Marks talked about the trends on our Family/Staff Satisfaction Survey Results. Ryan distributed some graphs that show overall trends for family beliefs about Operations, Elementary and Middle School, and TCL.
- b. Technology Plan—iSchool came out and did a presentation for staff/families and also did a technology analysis of what the school has and needs. iSchool will be contacting TCL with ideas and quotes. This was a great way to get the conversation started relating to the school's long-term technology plan. HPA needs to identify a person and team who can help us move forward with instituting the use of more technology, particularly in Intermediate and Middle School grades. We need to start a process soon for identifying who should be involved and setting a time frame on research and changes.
- c. Board Retreat—the board set June 3rd as the GB meeting/Board retreat.
- d. Food Program—we need to make a decision by the middle of May on whether or not we are going to renew our contract with Revolution Foods.
 - i. We have had some concerns with food quality and other incidents and Rev Foods has responded to try to meet our needs and address our concerns. Rev Foods is going to come to the May 15th board meeting to talk about some of our concerns.
 - ii. We are also exploring other companies/vendors and districts to find out if there are any other options available. The meetings with these companies will occur over the next few weeks.
- e. CEO Talk Circuit—RF brought up an idea of having CEO's and business leaders come out and speak with our students.
- f. Fundraising

VII. Executive Session— CRS 24-6-402(4)(f)(I&II) – Personnel matters
Invited TCL, KB, BJ and Keri Melmed. Entered into executive session at 5:50 pm. RF motioned. CR seconded. Motion passed unanimously.
Resumed general session – 7:45pm

VIII. Approval items

- a. Resolution to approve additional WiFi access points – ANS proposal (see attached): Motioned by RF, seconded by CR. Motioned passed unanimously.
- b. Resolution to approve additional cameras for the hallways – ANS proposal (see attached): Motioned by CR, seconded by JR. Motioned passed unanimously.

IX. Committee Reports:

- i. Curriculum & Accountability – Terry/Barbara—none at this time
- ii. Wellness – Barbara/Quanda—none at this time
- iii. Technology – Kevin—none at this time
- iv. Marketing & Public Relations – Ricky—none at this time
- v. Facilities – Kevin—none at this time
- vi. Finance and Accounting – Josh—none at this time
- vii. Strategic Planning and Governance – Ryan—none at this time
- viii. High School Planning – Terry—none at this time
- ix. Legislative issues—Josh—none at this time

X. Adjourned meeting at 8:00pm. JR Motioned. RF seconded. Motion passed unanimously.

XI. Action Items

- a. Technology Committee for long-term technology plan
- b. Governing Board Retreat-Monday, June 3rd at 6PM