



**Governing Board Meeting Minutes for:  
Wednesday, February 26, 2014  
Wellness Room  
5:30PM—8:00PM**

GB Present: Christi Julian, Kevin Miller, Ryan Frazier, Barbara Hill Johnson, Quanda Singleton

GB Absent: Ricky de Aragon, Danielle Felder

Others Present: Terry Croy Lewis, Keri Melmed, Kelle Bongard, Becky Jobes, Kendra Padgett, Ryan Marks, Cindy Ford, Erica Konieczny, Felicia Rodriguez, Stacey Kuzneski

- I. Call to order – RF called the meeting to order at 5:59PM.
- II. Approve Agenda—BHJ moved to approve the agenda, KM seconded, motion passed unanimously.
- III. Approve GB Meeting minutes from January 2014—KM moved to approve, CJ seconded, motion passed unanimously.
- IV. Community Voices
  - a. PTO-Felicia Rodriguez gave an update on the PTO and the changes that have occurred this year. The PTO is actively seeking additional members and is continuing to develop its strategies for fundraising and fund distribution. Also discussed ideas such as a fall fun-run and the GB discussed options for coordinating fundraising activities, including eliminating the catalog sales that have been done in the past.
- V. Reports:
  - a. Executive Director Report—See attached.
  - b. Principal Report—See attached.
  - c. Data Report/New Governing Board Dashboard—See attached. Ryan Marks walked the GB through a new dashboard that gives insight into student attendance, discipline, and academic data. The GB talked about adding a financial tab to the dashboard and the GB will discuss what they want on the summary page as they become more comfortable with the overall dashboard.
- VI. Finances:
  - a. January Financials—See attached. Kendra outlined some positives with the budget, including:
    - i. ALPA came back \$10,000 more.
    - ii. Worked out a job share with CSI in order to get some money back.
    - iii. We will likely end the year with a positive balance.

VII. Discussion:

- a. Accountability Committee Update—Ryan talked about the nearly completed draft of the Unified Improvement Plan, which is due by Thursday, February 27<sup>th</sup>.
- b. Dress Code Update— Christi and Kelle spoke about the newly founded dress code committee and sought feedback from the GB regarding potential changes to the dress code. The board discussed the following changes: no facial piercings, no radical hair dye (at the discretion of an HPA administrator) and eliminated the option for black pants for middle school students.
- c. Family Satisfaction Survey and Staff Satisfaction Survey – TCL spoke about the upcoming launch of the annual Family Satisfaction Survey. The survey is getting sent out on Thursday with the weekly Newsletter.
- d. Future Planning Committee Update – RF and KM spoke about the focus on our families and community, including reenrollment. As a push to connect with families, each GB member and administrator is going to make reenrollment calls to all of our families who are coming back to HPA. Admin will develop a message and will share it and names with GB members so that phone calls can be made soon.
- e. Enrollment – KM spoke about enrollment numbers and how we are currently under enrolled in the middle school. There is no decision as to how to fill classes and/or make up for some of the smaller class sizes.
- f. Marketing Update – KM spoke about the marketing mailing that was sent out and the immediate impact it had in bringing a few families in to one of the New Family Information Tours. We are considering another mailing but are going to wait until after DPS has extended their choice offers to families (sometime at the end of March).
- g. School Calendar for the 14/15 school year –KM and Erica spoke about the calendar committee, which met and developed a proposed calendar for AY14-15. The calendar is very similar to last year except for minor changes to parent teacher conferences and movement of one PD day.
- h. Security—TCL updated the board on the security camera placement and use at HPA.

VIII. Approval Items:

- a. AY14-15 Calendar—See attached for the proposed calendar. BHJ moved to approve the calendar, KM seconded. Motion passed unanimously.

IX. Executive Session— CRS 24-6-402(4)(f)(I&II) – Personnel matters  
Invited TCL and KM. Entered into executive session at 8:05PM. KM motioned, BHJ seconded. Motion passed unanimously. Left executive session at 9:10PM.

X. Adjourned meeting at 9:10PM. BJ motioned, KM seconded. Motion passed unanimously.

XI. Action Items

- a. Clarification is required for enrollment for families moving into HPA. If families do not have a house built, but have a contract, can they enroll their students.
- b. GB discussed the need for a retreat.