



**Governing Board Meeting Minutes for:  
Wednesday April 23, 2014  
Wellness Room  
4:00 PM—PM**

GB Present: Kevin Miller, Barbara Hill Johnson, Ricky d'Aragon, Ryan Frazier, Quanda Singleton, Christi Julian, Danielle Felder

GB Absent: none

Others present: Keri, Melmed, Kelle Bongard, Becky Jobes, Kendra Padgett, Teresa Frasier, Stacy Kuzneski, Ryan Marks, and Nick Stachokus

- I. Call to order – BHJ called the meeting to order at 4:10pm.
- II. Approve Agenda—KM moved to approve the agenda, KP requested the following addition to the agenda: “Discuss digital assurance certification on HPA Bonds”. BJ seconded motion with addition, passed unanimously
- III. Approve Meeting minutes from March 26<sup>th</sup> —CJ moved to approve based on corrections, KM seconded, passed unanimously.
- IV. Community Voices—None at this time.
- V. Administrative Reports:
  - a. Principal Report- See attached
  - b. Data Analyst Report—See attached.
- VI. Financial Report—See attached.
  - a. Financials on target for salaries/benefits. Food service over budget, projected year end at \$81,000.00. Grants on target- positive \$4000.00
  - b. Ecare and CPP slots dropping from 110 to 85 for 2014 2015. Salaries possible 2% cost of living increase. 15% increase in benefits, Para going up to 18.35% next year.
  - c. Grants – Title I will see an increase in 2014 2015, Title III will see a decrease. Last year for a few grants: Buell, Race to the Top, Healthy Kids and Counselor grant.
  - d. Deficit for 2014 2015 looking at approximately \$200K
  - e. Legislature still debating School Finance Act, we are hoping for PPR increase, as well as an increase in capital construction.
- VII. Discussion Items
  - a. Enrollment update –
    - i. Dual enrollment was conducted, 89 students are currently enrolled in HPA and a DPS school according to information provided by DPS. Enrollment coordinator is making calls to families to see if they have any

questions and to guide them through the enrollment process. A joint letter from DPS and HPA will be sent home informing families of the enrollment procedures. Families that are dual enrolled have until Friday, May 23<sup>rd</sup> to relinquish their spot and/or disenroll from DPS.

- b. Facility update –
    - i. Facility manager job description is finalized and position is posted. Interviewing candidates the first week in May. TF and KM have a conference call on Friday, April 25<sup>th</sup> with Eric Burtin to give them their 30 day notice.
  - c. Summer camp-
    - i. Conducted a survey to determine if HPA families were interested in a summer camp at HPA. Over 100 families respond that they are interested. Fifteen staff and teachers expressed interested in working the camp. KM will determine if there is enough time to organize and rollout a summer camp option for 2014. Final decision on whether or not to run a camp in 2014 will be made by May 1, 2014. KM will come back to GB with more information by 5/2/14 to see if another vote is needed.
  - d. Staffing update –
    - i. KM shared hiring process; resumes initially screened by administration, candidates with potential are given a phone interview, strong candidates participate in a hiring event (visit classrooms, meet students, participate in a professional development session), some candidates then moved on to conduct a demonstration lesson and interview. This process yielded strong candidates.
    - ii. KM shared staffing positions PreK-8, highlighting the staff who were not returning, their reasons for leaving HPA, as well as shared new hires that have filled the open positions.
  - e. Specials Programming –
    - i. Proposed specials program included: Wellness, Physical Education, Movement, Global Arts, and Library-Technology.
    - ii. Board discussed HPA's commitment to Spanish and creating a more robust Spanish program in the future, moving from an 'exposure' program to a 'language acquisition' program. Board had concerns about not offering a foreign language. Board members expressed interest in an Arts offering and could see the value in a Library-Technology class that supports media literacy. Board members had questions around Movement and how it would differ from Physical Education
    - iii. RF, BHJ, QS, RdA, KM, CJ did not support new proposed special offerings at this time. KM will come back to GB with more information and new proposal for specials offering for next school year.
- VIII. Approval items
- a. Quanda motioned to approve North East Fellowship initial contract. BHJ seconded, passed unanimously.
- IX. Executive Session—at 8:15PM, RF moved to go into Executive Session per CS 24-6-402 (4)(f) [Personnel matters], BHJ seconded, motion passed unanimously. Kendra

Padgett invited into executive session. Resumed General Session at 8:45PM, KM motioned to return to the general session, CJ seconded, pass unanimously

- X. Adjourned meeting – BHJ moved to adjourn the meeting at 8:45pm, RdA seconded, passed unanimously.