



High Point Academy's mission is to provide a strong foundation of academic excellence in partnership with family and community in which each individual is challenged to achieve his/her highest potential academically, socially, and personally.

**Governing Board Meeting Minutes for:
June 14th, 2017
9:00 AM – 11:00 AM**

Attendance: Lauren Broussard, Randy Robinson, Kendra Padgett, Chad Miller, Christi Julian, Keri Melmed, Michele Garver, Jessica Schmidt, Juanise Cornell, Carol Menninger, Belle Faust (via phone), Jarrad Jackson (via phone), Michael Fields (via phone)

- I. Call to order – Christi Julian (9:00)
 - a. Called to order at 9:02

- II. Approve Agenda – Christi Julian
 - a. Proposal to add a discussion item and approval item to extend the board terms for Christi Julian and Danielle Felder
 - b. Motioned by RR
 - c. Seconded by LB
 - d. Approved unanimously

- III. Approve Board meeting minutes: May 24th, 2017
 - a. Motioned by LB
 - b. Seconded by RR
 - c. Approved unanimously

- IV. Community Voices – (9:05)
 - a. None at this time

- V. Reports: (9:10)
 - a. CAO-Keri Melmed
 - i. See attached
 - b. CBO-Chad Miller
 - i. See attached

- VI. Finances: (9:40)
 - a. May 2017 Financials-Kendra
 - i. Revenue is projected to be over by \$91,000
 - ii. Salaries & benefits are very close to what was approved in the amended budget
 - iii. \$300,000 was moved from this year's budget to next year's budget for the field as well as the \$200,000 from the NFL grant

- iv. CSI and CDE rebates are still unknown at this time and we will not know until July
- v. Current projected deficit of \$70,000 which is a significant improvement from January where the projected deficit was \$155,000
- vi. There was no finance committee meeting this month and there will be no June financials
- b. 2017/2018 Proposed Budget
 - i. The proposed adopted budget reflects the updated salary increases discussed at the May board meetings
 - ii. Updated revenues and expenses based on new information
 - iii. Capitol construction funding from the state is project to be lower
 - iv. Field related projects are included into this budget which was moved over from last year's budget

VII. Discussion (10:00)

- a. High School updates
 - i. See attached
- b. 2016/2017 Auditors
 - i. We have received a proposal from Swanhorst to audit the school this year
 - ii. Last year was the first year Swanhorst was used by the school
- c. HPA Discipline Policy
 - i. When there is significant misbehavior at the school, the discipline policy is the backbone of our authority in what steps we can take
 - ii. Some of the updates on the policy are due to legislative changes
 - iii. Some items have been added to the policy which includes statues that were never included in the original policy
 - iv. The school is working with legal counsel to ensure that the updates are in line with statutes
- d. Extension of board member terms for Christi Julian and Danielle Felder
 - i. Since the three year terms have ended for both members, per the bylaws they can be extended by board approval for another three years

VIII. Executive Items

- a. Legal Matters
- b. Admin Pay for Performance Review
- c. Admin 2017/2018 Offer Review

IX. Executive Session (10:20)

- a. Legal Matters
- b. Admin Pay for Performance Review
- c. Admin 2017/2018 Offer Review
- d. Executive session ended at 11:21

X. Approval items: (10:50)

- a. Admin Pay for Performance
 - i. Motioned by RR
 - ii. Seconded by LB
 - iii. Approved Unanimously
- b. 2017/2018 Admin Offers
 - i. Motioned by RR
 - ii. Seconded by MF
 - iii. Approved unanimously

- c. 2017/2018 Budget
 - i. Motioned by MF
 - ii. Seconded by RR
 - iii. Approved unanimously
- d. 2016/2017 Auditors
 - i. Motioned by LB
 - ii. Seconded by RR
 - iii. Approved unanimously
- e. Extension of board member terms for Christi Julian and Danielle Felder
 - i. Motioned by LB
 - ii. Seconded by RR
 - iii. Approved unanimously

XI. Adjourn Meeting – Christi Julian(11:00)

- a. Motioned by MF
- b. Seconded by LB
- c. Approved unanimously
- d. Meeting adjourned at 11:26