

GOVERNING BOARD

Meeting MINUTES



Location:	High Point Academy, Community Room (Listen in Virtually)
Date:	January 24, 2024
Time:	5:00 – 7:30 PM

ATTENDANCE:

Board: Elise Topliss, Devaki Parma, Dr. Joseph Silva, Jennifer Garcia Rosendo, Whitney Whitaker

Other: Meredith Stolte, Sataira Douglas, Tremaine Duncan, Clarissa Barnett

AGENDA DETAILS

I. CALL TO ORDER 5:00 PM

- a. Approve Agenda - Devaki motioned to approve, Christina seconded, motion passes.
- b. Approve December 2023 Minutes - Devaki motioned to approve, Christina seconded, motion passes.

II. EXECUTIVE DIRECTOR REPORT 5:05 PM – 6:05 PM

- a. Mid-year Academic Presentation (HPA Leadership)
- b. Employee and Family Survey Results (ED or HR)
- c. Enrollment Plan (Director of Operations)
- d. CSI Updates (Renewal and UIP)
- e. Colorado League of Charter Schools
- f. Abuse and Mistreatment Policy
- g. Enrollment Policy

III. FINANCE COMMITTEE 6:05 PM – 6:15 PM

- a. Mid-year Academic Presentation (HPA Leadership)a. Asbestos Planning (as required by CDPHE)
- b. Education Fund
- c. End of Year Performance Pay/COLA
- d. Next Budget Cycle
- i. Incentive Pay/Performance Pay
- ii. 2024-2025 Salaries
- iii. Handbook/Policy Editor
- iv. Total FTE
- e. Amended Budget Items

IV. BOARD BUSINESS 6:15 – 6:30 PM

a. Officer Positions

President Elect - Elise nominated Devaki, Christina seconded, Devaki elected.

Secretary - Elise nominated Christina seconded, Devaki seconded, Christina elected.

Treasurer - Elise nominated Dr. Silva seconded, Devaki seconded, Dr. Silva elected.

HPA Purpose Statement: At High Point Academy, we work in partnership with diverse families and the community to engage scholars in holistic, equitable, interdisciplinary, and dynamic learning, providing an environment where scholars are able to achieve more than they thought possible for themselves. We foster a culture of respect, collaboration, community, and curiosity to prepare our scholars to be life-long learners and responsible humans.

- b. Committee Participation
- c. Google Folder and E-mail
- d. Bylaw Amendments
- e. Approval Item Presentation to the Board

V. PUBLIC COMMENT 6:30 PM – 6:45 PM

- a. Mr. Moore (Parent)

VI. APPROVAL ITEMS 6:45 PM – 6:50 PM

- a. Amended 2023-2024 Budget
- b. Abuse and Mistreatment Policy
- c. Enrollment Policy
- d. Officer Positions
- e. Bylaws

VII. EXECUTIVE SESSION 6:50 – 7:30 PM

- a. ED Mid-Year Goal Check-in (§24-6-402(4)(f), C.R.S)
- b. Personnel Update (§24-6-402(4)(f), C.R.S)

VIII. NEXT MONTH DISCUSSION (FEBRUARY 28, 2024)

- a. 2024-2025 School Calendar

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- b. 2024-2025 School Organizational Staff Chart
- i. Recruitment and Retention Plan
- c. School Handbook and Policy Revisions Planning
- d. Family and Community Engagement Updates
- e. CSI Renewal

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