

GOVERNING BOARD

Meeting Minutes



Location: High Point Academy Community Room

[Virtual Meeting Link](#)

Date: March 20, 2024

Time: 5:00 – 7:30 PM

Board attendance: Elise Topliss (Board President), Christina Castro (Secretary)

Other attendance: Meredith Stolte (Executive Director), Tracy Polk (Director of Human Resources)

Meeting was canceled at 5:30pm as we did not meet quorum requirements.

AGENDA DETAILS

I. CALL TO ORDER - HPA Purpose Statement 5:00 PM

- A. Approve Agenda
- B. Approve January and February 2024 Minutes

II. EXECUTIVE DIRECTOR REPORT 5:05 PM – 6:05 PM

- A. Employee/Family Survey Results (Updated Employee attrition/retention data)
 - a. Organizational structure changes (*Culture, Community, Holistic Wellness*)
 - b. *Staff Retention and Recruitment (HR Director)*
- B. CSI Update - UIP and Contract Renewal (*Academic Excellence*)
 - a. *Performance Updates*
 - b. *Tier 2 Strategies*
- C. School Calendar *approval item (*Community*)
- D. Enrollment Plan

E. Restraint and Seclusion Policy (*Holistic Wellness, Culture*)

IV. FINANCE COMMITTEE 6:05 – 6:20 PM

- A. Building maintenance
- B. Education Fund
- C. 24'-25' Contracts/Retention Funds
- D. Dashboard Review

V. BOARD BUSINESS 6:20 – 6:30 PM

- A. Board Member List, Conflict and Oath Docs
- B. Board Dashboard
- C. Bylaws - attendance

VI. PUBLIC COMMENT 6:30 PM – 6:45 PM

VII. APPROVAL ITEMS 6:45 PM – 6:50 PM

- A. School Calendar
- B. Organizational Structure Changes
- C. Education Fund Spending

IX. EXECUTIVE SESSION 6:50 – 7:30 PM

- A. ED Evaluation Discussion (§24-6-402(4)(f), C.R.S)

X. NEXT MONTH DISCUSSION (April 24, 2024)

- A. EOY Data/Strategic Plan reflections

HPA Purpose Statement: At High Point Academy, we work in partnership with diverse families and the community to engage scholars in holistic, equitable, interdisciplinary, and dynamic learning, providing an environment where scholars are able to achieve more than they thought possible for themselves. We foster a culture of respect, collaboration, community, and curiosity to prepare our scholars to be life-long learners and responsible humans.