



## Meeting MINUTES

### High Point Academy Governing Board

#### DETAILS

<b>Location:</b>	High Point Academy Community Room 6750 N Dunkirk St, Aurora, CO 80019  Google Meet information: HPA Board Meeting Thursday, May 15 · 6:00 – 8:00 pm Time zone: America/Denver Google Meet joining info Video call link: <a href="https://meet.google.com/vqu-zrcj-nue">https://meet.google.com/vqu-zrcj-nue</a> Or dial: (US) +1 318-652-8695 PIN: 407 192 947#
<b>Date:</b>	May 15, 2025
<b>Time:</b>	6:00 - 8:00 PM

#### ATTENDANCE:

Board: Devaki Parma, Whitney Whitaker, Christina Castro

Other: Dawn Priday

#### HPA PURPOSE STATEMENT

*At High Point Academy, we work in partnership with diverse families and the community to engage scholars in holistic, equitable, interdisciplinary, and dynamic learning by providing an environment where scholars are able to achieve more than they thought possible for themselves. We foster a culture of respect, collaboration, community, and curiosity to prepare our scholars to be lifelong learners and responsible humans.*

#### AGENDA ITEMS

Time	Topic
6:00 – 6:05	<b>CALL TO ORDER - Devaki called meeting to order at 6:07pm, Christina confirmed there was a quorum present.</b> <ul style="list-style-type: none"><li>• Purpose Statement - <b>Devaki read the HPA purpose statement.</b></li><li>• Approve March and April Meeting Minutes<ul style="list-style-type: none"><li>○ <b>Christina motioned to approve the previous meeting minutes. Whitney seconded the motion. All board members voted in favor of approving the motion. The March and April meeting minutes were approved.</b></li></ul></li></ul>



	<ul style="list-style-type: none"> <li>• Approve Agenda Items - <b>Devaki motioned to approve the agenda, Whitney seconded the motion. All board members voted in favor of approving the motion. The agenda was approved.</b></li> </ul>
6:15 – 6:40	<p>SCHOOL HIGHLIGHTS</p> <ul style="list-style-type: none"> <li>• <b>Intensives are off to a great start!</b></li> <li>• <b>Enrollment- Currently projecting 663 enrollments for 25-26 school year. A recruitment event will take place at HPA on June 7.</b></li> </ul> <p>EXECUTIVE DIRECTOR REPORT</p> <ul style="list-style-type: none"> <li>• Update on presentation of UIP timeline <ul style="list-style-type: none"> <li>◦ <b>Meredith reviewed 24-25 goals and reflected on progress and areas for growth.</b></li> <li>◦ <b>Meredith reviewed 25-26 goals. Areas of focus include maximizing independent learning and Habits of Effective People.</b></li> </ul> </li> <li>• School Culture Data <ul style="list-style-type: none"> <li>◦ <b>Meredith walked through 4 sources of data collection (Suspension data, Student concerns form, Leader in me Survey, ReThinkEd Survey) and how the data is reflected through an MTSS lens.</b></li> <li>◦ <b>Data has informed systems of improvement.</b></li> </ul> </li> </ul>
6:40 - 6:50	<p>COMMITTEE UPDATES</p> <ul style="list-style-type: none"> <li>• School Excellence and Accountability Committee <ul style="list-style-type: none"> <li>◦ <b>Committee did not meet this month. Group will reconvene in late July/early August.</b></li> </ul> </li> <li>• Finance Committee <ul style="list-style-type: none"> <li>◦ April Financials - <b>Dawn reviewed April statements. The school maintains a healthy financial standing.</b></li> <li>◦ Auditor Approval - <b>Board will vote on Audit approval in June meeting.</b></li> </ul> </li> </ul>
6:50 - 7:00	PUBLIC COMMENT
7:00 - 7:25	<p>BOARD BUSINESS</p> <ul style="list-style-type: none"> <li>• Confirm attendance at end-of-year Events <ul style="list-style-type: none"> <li>◦ <b>Continuations on 5/21 and 5/22</b></li> </ul> </li> <li>• Candidates' interviews if available</li> <li>• Reminder: Board Retreat: June 14th (9:00-2:00 pm) <ul style="list-style-type: none"> <li>◦ <b>Retreat will take place at school unless a new location is identified.</b></li> </ul> </li> </ul>
7:25 – 7:35	<p>Board Elections</p> <ul style="list-style-type: none"> <li>• Nominations - <b>Whitney motioned to approve the slate of candidates. Christina seconded the motion. All members voted in favor of the slate of candidates. The candidates were</b></li> </ul>



	<p><b>appointed to their new officer roles.</b></p> <ul style="list-style-type: none"><li>○ Christina Castro-Vice President</li><li>○ Whitney Whitaker-Secretary/Treasurer</li></ul>
7:35-7:50	<p>APPROVAL ITEMS</p> <ul style="list-style-type: none"><li>● 2025-26 School Budget - <b>Whitney motioned to approve the 2025-26 School Budget. Christina seconded the motion. All board members voted in favor of the approval. The budget was approved.</b></li><li>● Retention Fund Distribution Policy - <b>Christina motioned to approve the Retention Distribution Policy. Whitney seconded the motion. All board members voted in favor of the approval. The policy was approved.</b></li></ul>
7:50-7:55	<p>NEXT MONTH DISCUSSION</p> <ul style="list-style-type: none"><li>● <b>UIP progress update</b></li><li>● <b>Audit approval</b></li></ul>
8:00	<p>ADJOURN - <b>Meeting adjourned at 7:50pm</b></p>